

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION  
Office of the Board Secretary  
13 Swift Drive  
Egg Harbor Township, New Jersey 08234**

**MINUTES**

**May 14, 2019**

**WORK SESSION**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:02 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - May 14, 2019**

Action: 2.1 Recess to Executive Session at 6:03 PM

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on May 14, 2019 immediately, for the purpose of discussing Personnel, and Attorney-Client Privilege.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 7:00 PM

**Motion by Mrs. Szilagyi, second by Mrs. Sullivan to Reconvene to Open Public Meeting**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

### 3. PUBLIC MEETING OPENING

Procedural: 3.1 Call to Order at 7:07 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

#### **Members present**

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

### 4. FINANCE/OPERATIONS

Discussion: 4.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

1. 6421 Highlights
2. Adopted the 2019/2020 Budget
3. Annual Renewals
4. Facilities Updates
5. Policy 8610
6. Insight Rates/Alternatives
7. Next Funding Committee Meeting 5/28/2019

Ms. Anaya added:

1. Health Insurance/Self Insurance Proposal was also discussed
2. Clarified Mrs. Sullivan's statement regarding the adoption of the budget
3. Update on the Miller field
4. Authorization for Lease Purchasing will be on the next agenda based on the 2019/2020 budget

Ms. Anaya further informed the Board of the email from the Atlantic County's Emergency Management Office regarding the use of an EHT bus to them for the Atlantic County Police recruits to attend a memorial service in Monmouth County on May 21, 2019

Mrs. Sullivan and Mr. Price asked about specifics regarding the use of the Egg Harbor Township bus

**Motion by Mrs. Szilagyi, second by Mrs. Bird to Approve the use of an Egg Harbor Township Bus to the Atlantic County Police recruits to attend a memorial service in Monmouth County on May 21, 2019**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Discussion: 4.2 Transfers for Ratification 2018/2019

Discussion: 4.3 Bills for Payment

Discussion: 4.4 Purchases (per Board Policy #6421)

Discussion: 4.5 Out of District Travel  
Discussion: 4.6 Travel and Related Expense Reimbursement  
Discussion: 4.7 Accept Gifts, Grants and Donations (per Board Policy #7230)  
Discussion: 4.8 Financial Report of the Board Secretary for March 2019  
Discussion: 4.9 Board Report and Receipts and Expenditures for March 2019  
Discussion: 4.10 NJSIAA 2019/2020 Membership Resolution  
Discussion: 4.11 RMC Resolution and Agreement for 2019/2020  
Discussion: 4.12 AtlantiCare Physician Group 2019/2020 Agreement  
Discussion: 4.13 ACSSSD 2019/2020 Transportation Agreement  
Discussion: 4.14 Interlocal Service Agreement - Rubbish Removal for 2019/2020 School Year  
Discussion: 4.15 21ST Century Community Learning Centers Program Grant Approval to Apply  
Discussion: 4.16 Perkins FY20 Grant Submission and FY20 Budget  
Discussion: 4.17 Rutgers Affiliation Agreement  
Discussion: 4.18 2018/2019 Out of District Tuition - Special Education  
Discussion: 4.19 GCSSSD 2019/2020 McKinney-Vento Education of Homeless Children and Youth Program  
Discussion: 4.20 G.E.H.R.H.S.D. 2018/2019 Transportation Jointure  
Discussion: 4.21 G.E.H.R.H.S.D. 2018/2019 Transportation Jointure - Absegami High School  
Discussion: 4.22 Copiers Plus Agreement

## **5. CURRICULUM**

Discussion: 5.1 Curriculum Committee Report  
Mrs. Summer gave the Curriculum Committee Report. Items discussed:

1. 2019/2020 Textbook List
2. Athletic Camp
3. Continuation of Agreement with Stockton
4. Summer Aviation Exploration Program
5. Summer Reading Updates
6. eSports event held at the Jim Whelan Boardwalk Hall
7. NJHS Selection
8. Junior ROTC Application
9. Next Curriculum Meeting will be June 4th

Mr. Davis responded to questions, previously asked by the Board Members, on Curriculum agenda items

Mrs. Bird and Mr. Davis discussed guided reading, Miller student learning capabilities, and Science supplies

Discussion: 5.2 Field Trips In State  
Discussion: 5.3 Field Trips Out of State  
Discussion: 5.4 EHT High School Mock Car Crash 2019  
Discussion: 5.5 Approve the Egg Harbor Township Schools Course/Subject and Textbook List for the 2019-2020 School Year  
Discussion: 5.6 2019 Field Hockey Camp  
Discussion: 5.7 High School Partnership Program Agreement with Stockton University through June 30, 2020

Ms. Anaya responded to questions, previously asked by the Board Members, on Finance agenda items

## **6. PERSONNEL**

Discussion: 6.1 Personnel Committee Report  
Dr. Gibson gave the Personnel Committee Report. Items discussed:

1. Vacancy list
2. Substitute rates
3. Comprehensive Equity Plan
4. Replacing Director of Human Resources

Dr. Gibson continued by addressing the questions, previously asked by Board Members, on Personnel items

Discussion: 6.2 Elimination/ Creation of Position(s)

Discussion: 6.3 Resignation(s)/ Retirement(s)

Discussion: 6.4 Transfer(s)

Discussion: 6.5 Appointment(s)

Discussion: 6.6 Leave(s) of Absence

Discussion: 6.7 Job Description(s)

## **7. POLICY**

Discussion: 7.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

1. Policy 3216-Revision for the June Policy Committee
2. Policy 2363-Committee reviewed and discussed
3. Policy 5612-New
4. Regulation 5612-New/Revision
5. Policy 5111 and Policy 8610-Committee reviewed and discussed
6. Recording and Televising BOE Meeting to be discussed during the June Work Session

Mr. Santilli spoke about the regulation for Board approval

Discussion: 7.2 Policy 5612 - Assaults on District Board of Education Member or Employees (M), New, First of Two Readings

Discussion: 7.3 Regulation 5612 - Assaults on District Board of Education Member or Employees (M), New, First of Two Readings

## **8. OLD BUSINESS**

Action: 8.1 Resolution to Adopt the 2019/2020 School District Budget as approved by NJDOE Atlantic County Office

Ms. Anaya informed the Board of the formal action to approve the final budget for the 2019/2020 school year based on the Budget Hearing. She discussed the proposed tax levy, the total budget and tax levy amounts which included the Total General Fund, Total Special Revenue, and the Total Debt Service Fund

**Motion by Barbara Szilagyi, second by Pete Castellano to Adopt the 2019/2020 School District Budget as approved by NJDOE Atlantic County Office**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

## **9. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 9.1 District Enrollment Report through April 30, 2019

Reports: 9.2 Swift School/Monthly Reports/April 2019

Reports: 9.3 Slaybaugh Complex/Monthly Reports/April 2019

Reports: 9.4 Davenport Complex/Monthly Reports/April 2019

Reports: 9.5 Miller School/Monthly Reports/April 2019

Reports: 9.6 Alder Middle School/Monthly Reports/April 2019

Reports: 9.7 Fernwood Middle School/Monthly Reports/April 2019

Reports: 9.8 High School/Monthly Reports/April 2019

Reports: 9.9 Eagle Academy/Monthly Report/April 2019

Reports: 9.10 Development Office/Monthly Report/March & April 2019

Reports: 9.11 Energy Department/Monthly Report/April 2019

Reports: 9.12 Facilities/Monthly Report/April 2019

Reports: 9.13 Food Services/Monthly Report/April 2019

Reports: 9.14 Insight/Monthly Report/April 2019

Reports: 9.15 ITS/Monthly Reports/April 2019

Reports: 9.16 Out of School Suspension Reports

Reports: 9.17 Registration/Monthly Reports/March 2019  
Reports: 9.18 Security/Monthly Report/April 2019  
Reports: 9.19 Transportation Department/ Monthly Report/ April 2019

## **10. COMMUNICATIONS**

Information: 10.1 Board Calendar  
Ms. Anaya highlighted the two scheduled Board meetings that were not occurring on Tuesdays.

Information: 10.2 NJSBA Upcoming Events  
Information: 10.3 Fine and Performing Arts End of Year Events

## **11. COMMENTS**

Information: 11.1 Guidelines for Public Comments at the Board of Education Meeting

Debbie Rockelman-189 Alder Avenue-Congratulated Mr. Della Barca and Mrs. Sullivan on their NJSBA recognition and the spoke about eliminating textbooks to save money

Information: 11.2 From Board Members

Mr. Della Barca informed the Board of the NJSBA recognitions and also reminded them about the retirement dinner on Thursday, May 16, 2019, the NJSBA Delegate Assembly on Saturday, May 18, 2019, Board Member self-evaluations as well as Superintendent evaluations

Mr. Della Barca added that Mrs. Sullivan attended School Boards Leadership training, and she will be sharing that information with the Board in the future

Ms. Anaya also added that Mr. Castellano will give his Legislative report at the next meeting

Information: 11.3 From Administration

## **12. NJSBA BOARD TRAINING**

Information: 12.1 Board Training

Mrs. Maryann Friedman, NJSBA Field Representative, provided the Board with Ethics training and discussed Board Roles and Responsibilities

Mr. Ellis left the training session at 7:45 PM and returned at 8:16 PM

## **13. RESOLUTION - EXECUTIVE SESSION - MAY 14, 2019**

Action: 13.1 Recess to Executive Session at 9:09 PM

### **Motion by Barbara Szilagyi, second by Marita Sullivan to Recess into Executive Session**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on May 14, 2019 immediately, for the purpose of discussing Personnel

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 13.2 Personnel and Attorney-Client Privilege Items

Action: 13.3 Reconvene Open Public Meeting at 10:02 PM

**Motion by Mrs. Szilagyi, second by Mrs. Bird to Reconvene to Open Public Meeting**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

**15. ADJOURNMENT**

Action: 15.1 Adjourn Meeting

**Motion by Barbara Szilagyi, second by Michael Price to Adjourn the Meeting**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Meeting adjourned at 10:02 PM

Respectfully Submitted.

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary