

EGG HARBOR TOWNSHIP BOARD OF EDUCATION
Office of the Board Secretary
13 Swift Drive
Egg Harbor Township, New Jersey 08234

MINUTES

June 11, 2019

WORK SESSION

1. OPENING OF MEETING

Procedural: 1.1 Call to Order

Meeting called to order at 6:06 PM

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

2. RESOLUTION - EXECUTIVE SESSION - June 11, 2019

Action: 2.1 Recess to Executive Session at 6:07 PM

RESOLVED, that the Egg Harbor Township Board of Education shall meet in executive session on June 11, 2019, immediately, for the purpose of discussing Personnel, Litigation and Attorney-Client Privilege.

FURTHER RESOLVED, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 7:06 PM

Motion by Barbara Szilagyi, second by Marita Sullivan to Reconvene to Open Public Meeting

Final Resolution: Motion Passes

Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Tamika Gilbert-Floyd

3. PUBLIC MEETING OPENING

Procedural: 3.1 Call to Order at 7:14 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

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Procedural: 3.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca
Late: Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

4. SUPERINTENDENT'S REPORT

Presentations: 4.1 #EHTPride Superintendent's Monthly Report and Video

Presentations: 4.2 Congratulations High School Boy's Track Team South Jersey Group 4 Sectional Champions
Coach Ryan Smith introduced the High School Boy's Track Team South Jersey Group 4 Sectional Champions

Presentations: 4.3 Congratulations High School Girl's Track Team Atlantic County Champions
Coach Erika Vazquez introduced the High School Girl's Track Team Atlantic County Champions

Presentations: 4.4 ASPIRE TV Production Crew Video

The Director of ASPIRE, Kristen Boyd, spoke about the program and introduced the ASPIRE TV Production Crew who outlined the things they learned to create the video

Recognitions: 4.5 Recognition of 18/19 Student Board Representatives

2018/2019 Student Representatives, Sheikh Mahmud and Morgan Suckiel were recognized by the Board for their dedication to the students and schools of Egg Harbor Township

Recognitions: 4.6 Introduction of 19/20 Student Board Representatives

2019/2020 Student Representatives, Nicholas Seppy and Grace Baumgartel were introduced as the student representatives for the upcoming school year

Presentation: 4.7 Student Representatives Sheikh Mahmud and Morgan Suckiel report on school current events, school sports, and activity achievements

Presentations: 4.8 FVHD Presentation of Vestibules

Ms. Anaya introduced Mr. Ted Hopkins, from FVHD, Mr. Dave Druding, Director of Security and the Director of Facilities Tim Brunetta, who discussed vestibule plans to be used for public bid.

Ms. Anaya discussed the progression of the design, timeline and the project funding

Mr. Ellis asked about costs and rationale for the security changes and Ms. Anaya, Mr. Druding and Mr. Santilli responded

Mrs. Bird asked about the assurance of the security implementations for protection and about a plan for Eagle Academy and Ms. Anaya, Mr. Druding, Mr. Hopkins and Mr. Brunetta responded to her questions

Mrs. Sullivan spoke about the classes that were attended by Board members for this plan in process and that the bid should not be delayed for one school

Mr. Price asked about fortification of the Fernwood storefront building and Mr. Hopkins spoke about the addition of bollards at Fernwood

Mr. Ellis stated that he will not support bidding the project unless there is a plan for Eagle

Mr. Dell Barca agreed with Mr. Ellis and discussed the changes to the front office at Davenport Elementary

Mrs. Houck-Elco informed the Board of the law of new construction of existing buildings and that creating vestibules, where practical, supported best practice recommended by NJ School Security Task Force

Mrs. Bird spoke about the meeting in Trenton that her and Mr. Castellano attended which discussed silent alarms and Ms. Anaya and Mrs. Houck-Elco responded that implementation of the law on hold until further guidance is received from the State

Mr. Castellano commended the Administration and Professionals for the proposal and agreed with Mr. Ellis' statement regarding the plan for Eagle

Mrs. Szilagyi asked funding and Mr. Castellano made a suggestion regarding the ACCASBOJIF Distribution

Ms. Anaya responded in saying that the Board will vote on the ACCASBOJIF Distribution under Finance at this, June 11, 2019, Work Session

Ms. Anaya informed the Board of the process for preparing for bid and that Eagle was found to be too expensive to package with the other schools and was going to be addressed in the future but will bring a recommendation for Eagle to the next meeting for the Board's consideration

5. FINANCE/OPERATIONS

Discussion: 5.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

A. Recommended Action Items on the June 11 Agenda

- 6421 highlights
- Gifts/Grants
- Asset Disposal
- Health Insurance Self Insurance Contract
- Chapter 47
- Lunch and breakfast prices
- ACCASBOJIF Distribution-\$345K into Capital Funds
- HTMUA Shared Services
- Appointment of QPA
- Student Accident Insurance Renewal
- Prescription Plan renewal
- Professional Service Renewals

B. Recommended Action Items on the June 25 Agenda

- Bank Recs and BSR approval timelines
- Cancel Outstanding Checks dates March 1, 2019 or prior
- Petty Cash and Check signatories
- Dual Use of Classroom Space
- Sick Time Pay Out Authorization
- Co-Ops and State Contract Renewals
- Award Bids for 2019/2020
- Capital Reserve Transfer up to \$2M
- Professional Service Renewals-Spec Ed Contractors and Sub Provider-Insight

C. Committee Updates

- Facilities Update-Vestibules/Facilities Building
- Insight Rates/Alternatives
- Facility Audit for Full Day Kindergarten
- Transportation Transition Plan
- New Bank Account for Health Insurance

D. Possible topics for the next meeting

- Office for HS Coaches for Meetings with Colleges

Ms. Anaya added to answer questions, previously asked, from Board Members regarding the following agenda items:

- Vehicle disposal process
- RFP for Auditing Services
- Proposal for Fernwood drainage issue
- Radios for Security
- E-rate fund usage
- Finance/Operations Committee Report overview
- Bills List of Reimbursements for mileage/travel
- Transportation purchasing/leasing
- Dual Use
- Pre-school facility audit
- Food Services increase/quality of food
- HS Coaches office
- Transportation Report

Mrs. Bird asked about the incident involving our students and another district's bus. Ms. Anaya and Dr. Gruccio responded and Mrs. Houck-Elco offered to discuss the matter further in an Executive Session

Ms. Anaya expanded on action items for this agenda:

- Health Insurance-prescription/dental plans
- Chapter 47-annual compliance with purchasing laws
- JIF Surplus Distribution options

Mr. Castellano, Ms. Anaya and Mrs. Houck-Elco spoke about the fund allocation of the JIF Surplus

Mr. Della Barca asked for recommendations for 5.16 ACCASBOJIF Distribution Resolution and the consensus was to accept the funds into surplus that can be designated for a specific use at a later date.

Action: 5.2 Bills for Payment

Action: 5.3 Travel and Related Expense Reimbursement

Action: 5.4 Purchases (per Board Policy #6421)

Action: 5.5 Accept Gifts, Grants and Donations (per Board Policy #7230)

Action: 5.6 Asset Disposal - Vehicles

Action: 5.7 Resolution in Compliance with Chapter 47

Action: 5.8 2019/2020 CMC Shared Services Transportation Agreement

Action: 5.9 2019/2020 Qualified Purchasing Agent
Action: 5.10 School Physician 2019/2020
Action: 5.11 Appoint Auditor - Ford Scott 2019/2020
Action: 5.12 Horizon Self-Insuring Group Medical Benefits Resolution
Action: 5.13 Prescription Plan Renewal - Benecard
Action: 5.14 Delta Dental Renewal
Action: 5.15 Student Accident Insurance Renewal - Bollinger Specialty Group
Action: 5.16 ACCASBOJIF Distribution Resolution
Action: 5.17 2019/2020 School Breakfast, Lunch and Milk Prices
Action: 5.18 HTMUA 2019/2020 Shared Services Agreement
Action: 5.19 Atlantic Cape Community College (ACCC) and EHT High School Pre-College Program
Action: 5.20 2018/2019 Out of District Tuition - Special Education
Action: 5.21 GEHRHSD 2018/2019 Transportation Jointure

Action: Approve Finance Items #5.2 through #5.21

Motion by Marita Sullivan, second by Pete Castellano to Approve Finance Items 5.2 through 5.21

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Tamika Gilbert-Floyd

6. CURRICULUM

Discussion: 6.1 Curriculum Committee Report

Dr. Gibson spoke about the Comprehensive Equity Plan created by an Affirmative Action Team that represents all students and staff

Mrs. Houck-Elco expanded on the process of the Comprehensive Equity Plan and legal sanctions for not implementing the corrective action plan

Action: 6.2 Field Trips Out of State

Action: 6.3 Comprehensive Equity Plan (CEP) 2019-2022

Action: Approve Curriculum Items #6.2 and #6.3

Motion by Pete Castellano, second by Kristy Bird to Approve Curriculum Items 6.2 and 6.3

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Tamika Gilbert-Floyd

Discussion: 6.4 Field Trips In State

Discussion: 6.5 Summer 2019 Baseball Camp

Discussion: 6.6 Summer 2019 Boy's Basketball Camp

Discussion: 6.7 Summer 2019 Girl's Basketball Camp

Discussion: 6.8 2019 Summer Girls Soccer Camp

Discussion: 6.9 2019 Summer Track and Field Camp

7. PERSONNEL

Discussion: 7.1 Personnel Committee Report

Discussion: 7.2 Elimination/ Creation of Position(s)

Discussion: 7.3 Resignation(s)/ Retirement(s)

Discussion: 7.4 Transfer(s)

Discussion: 7.5 Appointment(s)

Discussion: 7.6 Leave(s) of Absence

Discussion: 7.7 Job Description(s)

8. POLICY

Discussion: 8.1 Policy Committee Report

Mr. Santilli gave the Policy Committee Report. Items discussed:

- Policy 5612
- Regulation 5612
- Policy 3216-Revised per Administration request
- Policy 5330.04
- Policy 2415.06
- Policy 7510-Revised per Administration request
- Policy 5600
- Regulation 5600

Mr. Davis left the dais at 9:14 PM

Mrs. Gilbert-Floyd takes a seat at the dais at 9:15 PM

Mr. Davis returned to the dais at 9:18 PM

Discussion: 8.2 Policy 5612 - Assaults on District Board of Education Member or Employees (M), New, Final Reading
Discussion: 8.3 Regulation 5612 - Assaults on District Board of Education Member or Employees (M), New, Final Reading
Discussion: 8.4 Policy 2415.06- Unsafe School Choice Option (M) Revised, Single Reading
Discussion: 8.5 Policy 3216 - Dress and Grooming, Replacement, First of Two Readings
Discussion: 8.6 Policy 5330.04 - Administering an Opioid Antidote (M) Revised, Single Reading
Discussion: 8.7 Policy 5600 - Student Discipline Code of Conduct (M) Revised, Single Reading
Discussion: 8.8 Policy 7510 - Use of School Facilities (Revised), Single Reading

9. ADMINISTRATIVE MONTHLY REPORTS

Reports: 9.1 District Enrollment Report through May 31, 2019
Reports: 9.2 Swift School/Monthly Reports/May 2019
Reports: 9.3 Slaybaugh Complex/Monthly Reports/May 2019
Reports: 9.4 Davenport Complex/Monthly Reports/May 2019
Reports: 9.5 Miller School/Monthly Reports/May 2019
Reports: 9.6 Alder Middle School/Monthly Reports/May 2019
Reports: 9.7 Fernwood Middle School/Monthly Reports/May 2019
Reports: 9.8 High School/Monthly Reports/May 2019
Reports: 9.9 Eagle Academy/Monthly Reports/May 2019
Reports: 9.10 Development Office/Monthly Report/May 2019
Reports: 9.11 Facilities/Monthly Reports/May 2019
Reports: 9.12 Insight Monthly Report/May 2019
Reports: 9.13 ITS/Monthly Report/May 2019
Reports: 9.14 Out of School Suspension Reports
Reports: 9.15 Registration/Monthly Reports/March and April 2019
Reports: 9.16 Security/Monthly Report/May 2019
Reports: 9.17 Transportation Department/Monthly Report/May 2019

10. COMMUNICATIONS

Information: 10.1 Board Calendar
Information: 10.2 NJSBA Upcoming Events

11. COMMENTS

Information: 11.1 Guidelines for Public Comments at the Board of Education Meeting

Debbie Rockelman-189 Alder Avenue-spoke about the age of the Eagle Academy building and asked about the vestibules and other entry doors into the schools and Mr. Santilli responded

Kathleen Waszen-2517 Tremont Avenue-spoke about Slaybaugh Primary uneven ground on the playground that was cut from the budget

Stephen Napoli-402 Shadeland Road-expressed his concerns regarding the Board's position for bidding vestibules of protecting all students or none

Information: 11.2 From Board Members

Mrs. Gilbert-Floyd spoke about the Slaybaugh Primary playground issue presented by Mrs. Waszen and Ms. Anaya responded to her comment

Mrs. Gilbert-Floyd also asked about the vestibules and Mrs. Houck-Elco informed her of the presentation and the plan

Mr. Della Barca asked Mr. Santilli to review the commencement plans

Mrs. Houck-Elco stated that general security plan for graduation could be disclosed in public and other security matters would need to be discussed in Executive Session

Information: 11.3 From Administration

Mr. Santilli informed the Board about the security plan for the graduation commencement ceremony

Mr. Della Barca added that the graduation commencement ceremony will be on June 21, 2019 at 5:10 PM and congratulated Mr. Castellano for being recognized for being a Band Booster Volunteer for nearly twenty (20) years

Mrs. Houck-Elco informed the Board that they would be recessing into Executive Session for Personnel & Attorney Client Privilege with no anticipated action

12. RESOLUTION - EXECUTIVE SESSION - JUNE 11, 2019

Action: 12.1 Recess to Executive Session at 9:33 PM

Motion by Barbara Szilagyi, second by Michael Price to Recess into Executive Session

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

RESOLVED, that the Egg Harbor Township Board of Education shall meet in executive session on June 11, 2019 immediately, for the purpose of discussing Personnel, and Attorney-Client Privilege.

FURTHER RESOLVED, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 12.2 Personnel

Discussion: 12.3 Attorney's Report

Action: 12.4 Reconvene Open Public Meeting at 10:10 PM

Motion by Mike Price, second by Kristy Bird to Reconvene to Open Public Meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

13. ADJOURNMENT

Action: 13.1 Adjourn Meeting

Motion by Barbara Szilagyi, second by Marita Sullivan to adjourn the meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Meeting adjourned at 10:11 PM

Respectfully Submitted.

Chandra D. Anaya, CPA
School Business Administrator/Board Secretary