

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**September 17, 2019**

**WORK SESSION**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:04 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Kristy Bird, Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca  
Late: Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Terry Charlton, Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - September 17, 2019**

Action: 2.1 Recess to Executive Session at 6:05 PM

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on September 17, 2019 immediately, for the purpose of discussing Personnel and Attorney-Client Privilege.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 7:04 PM

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:10 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

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Procedural: 3.3 Roll Call

## Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Terry Charlton, Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

## 4. FINANCE/OPERATIONS

Discussion: 4.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

- 6421 Policy Purchase Orders
- Architect for Safety Vestibules-work on hold until there are plans for Eagle Academy
- Certification of Groundsmen to Fertilize Grounds
- Ratification of grant stipends
- Transportation Jointures
- Succession Plan for Transportation
- Facilities Building Update
- Internal Transfers for Third Shift for Miller to cover A.S.P.I.R.E. and T.A.L.O.N.S.
- Field House Completion
- Solar Maintenance Agreement-JDD Electric
- County Co-Op for Food Services
- Multi-Culutral Days for lunch programs
- Full QSAC 2019/2020
- Salary Range philosophy for 2019/2020 for non-union staff
- Paperless Forms
- Additional Hours/OT for the Business Office

Ms. Anaya informed the Board that the Audit would begin September 18, 2019

Ms. Anaya responded to questions, previously asked by Board Members regarding the following current Agenda items:

- Bill's List Item-Supplies for Fine and Performing Arts PO's
- Slaybaugh Water Bill
- A.S.P.I.R.E Purchases
- FICA/TPAF Reimbursement
- Transportation Transition Philosophy
- Annual Agreement for Security Cameras
- Loss of Funding from Economic Impact with Corrective Action Plan

Mrs. Bird asked about the fiscal penalty for non-compliance of Comprehensive Maintenance Plan. Mrs. Houck-Elco discussed the Commissioner's decision that can result in loss of State and Federal funds.

Discussion: 4.2 Transfers for Ratification 2018/2019

Discussion: 4.3 Transfers for Ratification 2019/2020

Discussion: 4.4 Bills for Payment

Discussion: 4.5 Purchases (per Board Policy #6421)

Discussion: 4.6 Out of District Travel

Discussion: 4.7 Travel and Related Expense Reimbursement

Discussion: 4.8 In District Travel Staff 2019/2020

Discussion: 4.9 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 4.10 Financial Report of the Board Secretary for July 2019

Discussion: 4.11 Board Report and Receipts and Expenditures for July 2019

Discussion: 4.12 2019/2020 Tuition Contract for DCP&P Student Sent

Discussion: 4.13 Out of District Tuition Contract-General Education

Discussion: 4.14 2019/2020 Out of District Tuition - Special Education

Discussion: 4.15 2019/2020 Out of District Received Tuition Contract for Special Education Student

Discussion: 4.16 2019/2020 Professional Consultant

Discussion: 4.17 Acceptance Every Student Succeeds Act (ESSA) Grant Fiscal Year 2020

Discussion: 4.18 2019/2020 Storage Tank Liability Insurance Policy Renewal

## 5. CURRICULUM

Discussion: 5.1 Curriculum Committee Report

Mrs. Summer gave the Curriculum Committee Report. Items discussed:

- JEVS hireAbility CBI Partnership
- Eagle Academy Work Study Program for Juniors and Seniors
- Freshman students in advanced courses

Mr. Davis responded to questions previously asked by Board Members on the following current Agenda Items:

- Pet Partners Change on the Agenda
- Kindergarten Process Update

Mrs. Summer asked about Kindergarten student placement and Mr. Davis responded

Mr. Davis continued to answer question previously asked by Board Members on:

- Class Sizes

Mrs. Bird asked about the Kindergarten plan for the 2020/2021 school year, as well as AM/PM Kindergarten placement and Mr. Davis responded

Mrs. Summer asked about Kindergarten Assessments and Mr. Davis responded

Mrs. Gilbert-Floyd discussed Summer Slide

Mrs. Bird and Mrs. Gilbert-Floyd asked about staff being utilized to perform Assessments and Mr. Davis responded to their concerns

Discussion: 5.2 Field Trips In State

Discussion: 5.3 Field Trips Out of State

Discussion: 5.4 Pet Partners' Read with Me Program/ District Schools

## 6. PERSONNEL

Discussion: 6.1 Personnel Committee Report

Dr. Charlton gave the Personnel Committee Report. Items discussed:

- Current Vacancies
- Transportation Transition Proposal
- Job Description for Assistant to the Registrar

Discussion: 6.2 Resignation(s)/ Retirement(s)

Discussion: 6.3 Transfer(s)

Discussion: 6.4 Appointment(s)

Discussion: 6.5 Leave(s) of Absence

Discussion: 6.6 Adjustment(s)

Action: 6.7 Job Description(s)-Resolution to approve the job description of the Assistant to the Registrar created on August 21, 2019

### **Motion by Barbara Szilagyi, second by Marita Sullivan to Approve Personnel Item 6.7 Approve the job description of the Assistant to the Registrar created on August 21, 2019**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Mr. Della Barca requested a Negotiations Committee update from Mr. Ellis

Mr. Ellis discussed the collaboration with the EHTEA to resolve a final EHTEA Memorandum Agreement made on June 25, 2019 to be ratified at the current Work Session

Mr. Della Barca thanked the EHTEA and the Negotiations Committee

## 7. POLICY

Discussion: 7.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- State Mandated Policy and Regulation #5613
- Class Rank Policy #5430
- Comprehensive Equity Plan and Corrective Action Plan
- Transgender Policy

Mrs. Houck-Elco asked about Mrs. Gilbert-Floyd's statement regarding restroom use and Mrs. Gilbert-Floyd clarified

Mrs. Sullivan commented on the Transgender Policy and a thorough discussion ensued between Mrs. Gilbert-Floyd, Mrs. Sullivan and Mrs. Bird

Discussion: 7.2 Policy 5613 - Removal of Students for Assaults with Weapons Offenses (M), (NEW), Final Reading

Discussion: 7.3 Regulation 5613 - Removal of Students for Assaults with Weapons Offenses (M), (NEW), Final Reading

Discussion: 7.4 Policy 5756 - TRANSGENDER STUDENTS (M), (NEW), First of Two Readings

## 8. NEW BUSINESS

Action: 8.1 Approve the Ratification of the 2019-2022 EHTEA Memorandum of Agreement

### **Motion by Pete Castellano, second by Michael Price to Approve New Business Item 8.1 Ratification of the 2019-2022 EHTEA Memorandum Agreement**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Abstain: Marita Sullivan due to a conflict

## **9. OLD BUSINESS**

Discussion: 9.1 2019/2020 Board Goals

Discussion: 9.2 Broadcasting of Board Meetings

Dr. Guccio spoke about the Broadcasting of Board Meetings and the questions to the Board Members regarding the following:

- Frequency
- Length
- Live vs Recording
- Editing/Post Productions
- OPRA
- Other Considerations

Mr. Ellis left the dais at 8:04 PM and returned at 8:10 PM

Dr. Guccio asked about the Board's timeline requests for answers from IT and Mr. Della Barca suggested answers by next week's meeting

## **10. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 10.1 Community Education/Monthly Report/July and August 2019

Reports: 10.2 Facilities/Monthly Report/August 2019

Reports: 10.3 ITS/Monthly Report/August 2019

Reports: 10.4 Security/ Monthly Report/ August 2019

Reports: 10.5 Transportation Department/Monthly Report/August 2019

## **11. COMMUNICATIONS**

Information: 11.1 Board Calendar

Information: 11.2 NJSBA Upcoming Events

Mr. Della Barca and Dr. Guccio spoke about our District presenting at the Atlantic County School Boards Sustainability meeting on October 16, 2019

Information: 11.3 Greater Egg Harbor Regional Letter to the Board

Dr. Guccio spoke about the letter from Greater Egg Harbor Regional High School District regarding ACIT Expansion and Ms. Anaya explained the per pupil comparison

Mrs. Summer left the dais at 8:14 PM and returned 8:15 PM

Dr. Guccio spoke about EHT's budget regarding ACIT tuition increases and Ms. Anaya spoke about the meeting they attended with ACIT and the adjusted tuition rates

Dr. Guccio asked the Board if they would want to meet with GEHRHSD to discuss the topics in their letter

Mrs. Bird suggested collaborating with other Boards regarding marketing and Dr. Guccio and Mrs. Bird, and Mr.

Castellano discussed the topic further

Mr. Price suggested inviting GEHRHSD to a Committee meeting, Dr. Guccio requested Board feedback and Mrs. Gilbert-Floyd and Mrs. Szilagyi responded

Mrs. Summer left the meeting at 8:29 PM

Mrs. Gilbert-Floyd asked about the application process for ACIT and Ms. Anaya and Dr. Guccio responded

Mr. Ellis informed the Board that ACIT was previously Vo-Tech and spoke about ACIT programs

## **12. COMMENTS**

Information: 12.1 Guidelines for Public Comments at the Board of Education Meeting

Debbie Rockelman-189 Alder Avenue-asked about Kindergarten classes, a copy of the Transgender Policy and Mr. Della Barca responded. She also spoke about the Para Vacancies, Freshman classes location, asked about the State Mandated Transgender Policy and spoke about non-disclosure to parents. Dr. Guccio responded to her question about Freshman classes. Mrs. Houck-Elco addressed Ms. Rockelman's questions regarding the Transgender Policy

Mico Lucide-24 Westover Circle-spoke about the Transgender Policy

Jake Sanders Ditmire-10 Rally Road-spoke about the Transgender Policy

Sonia Cruz-207 Eagon Avenue-spoke about the Meet the Candidates Night on September 26th at 7 PM, District Wide Parents Club Meeting on October 24th, ACIT, additional parking for Seniors at the HS, and scholarships from Booster Clubs

Mrs. Sullivan left the dais at 8:48 PM and returned at 8:50 PM

Dr. Gruccio, Ms. Anaya, and Mrs. Houck-Elco responded to Ms. Cruz's question regarding the scholarships from Booster Clubs and Mrs. Gilbert-Floyd stated that the Booster Club Policy would be added to Policy Committee's next agenda

Katie Ditmire-10 Rally Road-spoke about the Weapons Policy, ACIT and the Transgender Policy

Kathy Waszen-EHTEA President-asked about the Director of Facilities certification and Ms. Anaya explained the licensing for Pesticides and Fertilizing and Ms. Waszen commended the Grounds staff and also spoke about the start of the new year Kindergarten process, regarding the staff members' contribution to the experience for the children

Dena Danz-4023 Fernwood Avenue-spoke about in-house work on the fields, and the Jevs Program

Debbie Rockelman-189 Alder Avenue-spoke about the Transgender Policy

Mrs. Houck-Elco left the dais at 9:00 PM and returned at 9:03 PM

Mico Lucide-24 Westover Circle-asked about the Comprehensive Equity Plan and the repercussions for non-compliance. Mrs. Gilbert-Floyd gave her opinion regarding the Comprehensive Equity Plan and Mrs. Houck-Elco responded to Mr. Lucide's questions

Mrs. Bird asked about implementation plans to include everyone beforehand

Steve Napoli-402 Shadeland Road-spoke about safety and school vestibules bids being held up to include Eagle Academy

Nicole Leone-203 Rutter Avenue-asked about the Transgender Policy and Mrs. Houck-Elco and Mr. Santilli responded

Jon Serbin-Tremont Avenue-spoke about live streaming and transgender individuals

Information: 12.2 From Board Members

Mrs. Sullivan clarified her statements regarding the Transgender Policy and the safety of the children

Mrs. Gilbert-Floyd spoke about equity and spoke about statistics she is requesting for minority students

Mr. Price spoke about the Community Pride Day at the High School and Back to School week

Information: 12.3 From Administration

Dr. Gruccio gave information on upcoming Back to School Nights, #EHTPRIDE Day, the kick off for #EHTPRIDE day at Hidden Sands, athletic events and the upcoming full day Kindergarten meetings

### **13. ADJOURNMENT**

Action: 13.1 Adjourn Meeting

#### **Motion by Kristy Bird, second by Tamika Gilbert-Floyd to adjourn the meeting**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Not Present at Vote: Amy Summer

Meeting adjourned at 9:28 PM

Respectfully Submitted.

Chandra D. Anaya, CPA  
Registered School Business Administrator/Board Secretary