

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**October 15, 2019**

**WORK SESSION**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:04 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Terry Charlton/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - October 15, 2019**

Action: 2.1 Recess to Executive Session at 6:05 PM

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on October 15, 2019, immediately, for the purpose of discussing Personnel.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:54 PM

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:03 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

## **Members present**

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Terry Charlton/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

## **4. PRESENTATIONS**

Presentations: 4.1 ELA Curriculum Presentation

Ms. Lily Moss, Supervisor of English and Language Arts, gave an update on the progress of the ELA 5 year plan.

Mrs. Summer asked about the specific change for first grade and Ms. Moss responded

Mrs. Bird asked about data for half day Kindergarten students versus full day Kindergarten students going into first grade and Ms. Moss responded

Mr. Castellano thanked Ms. Moss for the presentation

Mrs. Bird asked about the request to slow down reading and the Fountas and Pinnell program and Ms. Moss responded

Mrs. Gilbert-Floyd asked about the Super Kids program and Ms. Moss responded

Mrs. Bird spoke about the Super Kids program

Mrs. Della Barca thanked Ms. Moss for the growth and involvement of the teachers

Mrs. Gilbert-Floyd clarified to Ms. Moss the reasoning why questions are asked

Dr. Gruccio thanked Ms. Moss, spoke about student improvement, professional development and asked about Ms. Moss's experience at Leslie University

Ms. Moss spoke about her experience at Leslie University

Presentations: 4.2 BOE Videotaping Presentation

Mr. Kevin Urtubey/Director of IT, Mr. Michael Sweeder/Director of Educational Data, and Ms. Leanna Mullen/TV Station Manager gave their presentation on the different options to broadcast Board Meetings

Mrs. Sullivan asked about the staff hours, and cost to the district and asked for an estimate of loss of regular hours and Mr. Sweeder responded

Mrs. Summer asked about the difference in the options and Mr. Urtubey and Mr. Sweeder responded

Mr. Castellano asked for IT's recommendation of which option would be best and Ms. Mullen responded

Mrs. Houck-Elco asked about options 3 and 4, from a legal standpoint, and Mr. Urtubey responded

Mrs. Gilbert-Floyd asked about the video being added, in the future, for BoardDocs and Mr. Sweeder responded

Mrs. Bird thanked the IT team for the information and asked about regular IT duties and Ms. Mullen responded

Mrs. Gilbert-Floyd asked about the loss of regular hours

Mrs. Summer expressed her concern regarding removing regular duties to have the hours used for broadcasting

Mr. Price asked about the schedule that it would run on the air and Ms. Mullen responded

Mrs. Bird asked about the recording of Township meetings by the district and Ms. Mullen and Mr. Urtubey responded

Mr. Castellano asked about Township reimbursement and Mr. Sweeder responded

Mr. Ellis requested that the conversation on broadcasting options be moved to Committee meetings and to move forward with the work session

Mrs. Gilbert-Floyd asked about media students assisting with the broadcasting and Ms. Mullen and Mr. Sweeder responded

Mr. Castellano suggested to just start with regular meetings

Mrs. Bird suggested presenting something to the Township to supplement some of the cost and Mr. Sweeder and Mr. Urtubey responded

Mr. Ellis left the dais at 7:48 PM and returned at 7:53 PM

Mr. Della Barca asked the Board how they would like to proceed with the broadcasting process

Mrs. Gilbert-Floyd gave her concern regarding the IT staff hours split and Mrs. Summer added to Mrs. Gilbert-Floyd's comment

Mrs. Bird suggested collecting data from the public before making a decision

Mr. Castellano suggested to video and post to the website and Ms. Mullen responded

Mrs. Gilbert-Floyd clarified Mr. Castellano's suggestion and Mr. Urtubey and Mr. Sweeder responded

Mrs. Szilagyi suggested to video both the work sessions and the regular meetings and Mrs. Gilbert-Floyd agreed

Mr. Della Barca requested a motion

Mrs. Gilbert-Floyd made a motion

Mr. Price suggested to start with option 1 to begin the process

Mr. Ellis asked about the motion on the floor

Mrs. Houck-Elco stated if there is a Board consensus then the process can move forward

Mrs. Houck-Elco stated that the Board must reach a consensus to have a student vidoetape, twice a month, both meetings and have video uploaded to the website and onto channel 97, contingent upon student availability

Mr. Della Barca confirmed a consensus from the Board on the statement make by Mrs. Houck-Elco

## **5. FINANCE/OPERATIONS**

Discussion: 5.1 Finance and Operations Committee Report

Mrs. Szilagyi gave the Finance and Operations Committee Report. Items discussed:

- 6241 Highlights
- Gifts and Donations
- Bids for Buses
- Bids for Vestibules and Eagle update
- Food Service Reorganization
- Non-Union Salaries

Discussion: 5.2 Transfers for Ratification 2019/2020

Discussion: 5.3 Bills for Payment

Discussion: 5.4 Purchases (per Board Policy #6421)

Discussion: 5.5 Out of District Travel

Discussion: 5.6 Travel and Related Expense Reimbursement

Discussion: 5.7 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 5.8 Financial Report of the Board Secretary for August 2019

Discussion: 5.9 Board Report and Receipts and Expenditures for August 2019

Discussion: 5.10 2019/2020 Out of District Tuition - Special Education

Discussion: 5.11 Asset Disposals - District

Discussion: 5.12 2019/2020 Out of District Tuition Contract for McKinney Vento Act Students Sent

Discussion: 5.13 2018/2019 G.E.H.R.H.S.D. Transportation Jointure - Arthur Rann School

Discussion: 5.14 2019 G.E.H.R.H.S.D. ESY Transportation Jointure

Discussion: 5.15 2019/2020 G.E.H.R.H.S.D. Transportation Jointure

Discussion: 5.16 2019/2020 Professional Consultants

Discussion: 5.17 2019-2020 Atlantic County Special Services Transportation Agreement Addendum

Discussion: 5.18 2019/2020 University of Phoenix School Affiliation Agreement

## 6. CURRICULUM

Discussion: 6.1 Curriculum Committee Report

Mrs. Summer gave the Curriculum Committee Report. Items discussed:

- Items for Board approval on the Work Session-Seal of Biliteracy Program at the High School and In-State and Out of State Field Trips
- NJSLA 18/19 Results
- QSAC Requirements
- Full Day Kindergarten Town Hall Meetings
- Non-tenured Teachers can Participate in a Video Observation Pilot
- Open House for Middle School Students
- Private Schools Open House
- COMM 2103 Added to Course List for Stockton University Dual Credit Partnership
- Atlantic Cape Community College Early College Program Partnership
- Informational Session for Spanish-Speaking Parents-All Grade Levels
- Next Staff Professional Learning Day

Action: 6.2 Field Trips In State

Action: 6.3 Field Trips Out of State

Action: 6.4 Seal of Biliteracy Program at the High School for the 2019-2020 School Year

Action: Approve Curriculum Items #6.2 through #6.4

### **Motion by Barbara Szilagyi, second by Marita Sullivan to Approve Curriculum Items 6.2 through 6.4**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

## 7. PERSONNEL

Discussion: 7.1 Personnel Committee Report

Dr. Charlton gave the Personnel Committee Report. Items discussed:

- Confidential Personnel Matters

Discussion: 7.2 Elimination/ Creation of Position(s)

Discussion: 7.3 Resignation(s)/ Retirement(s)

Discussion: 7.4 Termination(s)

Discussion: 7.5 Transfer(s)

Discussion: 7.6 Appointment(s)

Discussion: 7.7 Leave(s) of Absence

Discussion: 7.8 Adjustment(s)

Discussion: 7.9 Job Description(s)

## 8. POLICY

Discussion: 8.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- Policy 5111-Revision
- Policy 3159-Revision
- Policy 3216-Revision
- Policy 4216-New Policy
- Regulation 1400-Revision
- Review of BOE Regulation Shared Drive

Mrs. Gilbert-Floyd spoke about Policy 1530

Discussion: 8.2 Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities (M), (Revised), Single Reading

Discussion: 8.3 Policy 3216 - Dress and Grooming Teaching Staff, (Revised), Single Reading

Discussion: 8.4 Policy 4216 - Dress and Grooming Support Staff, (New), First of Two Readings

Discussion: 8.5 Policy 5111 - Eligibility of Resident/Nonresident Students (M), (Revised), Single Reading

Discussion: 8.6 Policy 5756 - Transgender Students (M), (NEW), First of Two Readings

Discussion: 8.7 Regulation 1400 - Job Description (M), (Revised), Single Reading

Mrs. Sullivan asked about the Transgender Policy and gave a suggestion about the development of the policy

Mrs. Gilbert-Floyd spoke about the Transgender Policy

Mrs. Houck-Elco spoke about the State Guidelines regarding Transgender students in school districts

Mrs. Summer asked about open discussion

Mr. Santilli spoke about the Policy Committee Report, in regards to the Transgender Policy

Mrs. Szilagyi suggested presenting suggestions before the First Readings

Mrs. Gilbert-Floyd asked about policy discussions

Mr. Castellano spoke about Board guidance, the Comprehensive Equity Plan, State law and moving forward with the Transgender Policy

Mrs. Szilagyi spoke about the Transgender Policy and informed the Board that there will be suggestions she will be making

Mrs. Gilbert-Floyd asked about voting in Executive or Public and Mrs. Houck-Elco responded

Mrs. Bird spoke about suggestions to be presented and Mrs. Szilagyi responded

Mr. Della Barca reminded the Board that the policy will be on the agenda in two (2) weeks

## **9. NEW BUSINESS**

Discussion: 9.1 Broad Settlement Agreement Docket No. ATL-L-654-16 as Discussed in Executive Session

Discussion: 9.2 EHT PAL Shop With A Cop Event EHTSD Bus Usage on December 7, 2019

## **10. OLD BUSINESS**

Discussion: 10.1 2019/2020 Board Goals

Discussion: 10.2 Student Engagement Ad-Hoc Committee Report

Mr. Price gave the Student Engagement Ad-Hoc Committee Report. Items discussed:

- Loss of Enrollment in High Schools
- Budget
- Planning
- ACIT Tuition Increases
- District Resolution

## **11. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 11.1 Swift School/Monthly Reports/September 2019

Reports: 11.2 Slaybaugh Complex/Monthly Reports/September 2019

Reports: 11.3 Davenport Complex/Monthly Reports/September 2019

Reports: 11.4 Miller School/Monthly Reports/September 2019

Reports: 11.5 Alder Ave Middle School/Monthly Reports/September 2019

Reports: 11.6 Fernwood Avenue Middle School/Monthly Reports/September 2019

Reports: 11.7 High School/Monthly Reports/September 2019

Reports: 11.8 Eagle Academy/Monthly Report/September 2019

Reports: 11.9 Facilities/Monthly Reports/September 2019

Reports: 11.10 ITS/Monthly Report/September 2019

Reports: 11.11 Out of School Suspension Reports

Reports: 11.12 Security/Monthly Report/September 2019

Reports: 11.13 Transportation Department/Monthly Report/ September 2019

## **12. COMMUNICATIONS**

Information: 12.1 Board Calendar

Information: 12.2 NJSBA Upcoming Events

Information: 12.3 #EHTPRIDE Festival Letter

### **13. COMMENTS**

Information: 13.1 Guidelines for Public Comments at the Board of Education Meeting

Debbie Rockelman-189 Alder Avenue-spoke about the Transgender Policy, the location of the State law, and live streaming

Lisa Ziegler-322 Zion Road-spoke about the Transgender Policy and bullying

Information: 13.2 From Board Members

Mrs. Sullivan responded to Ms. Ziegler's comments on the Transgender Policy

Mr. Della Barca added to inform about the District's HIB Policy

Mr. Ellis spoke about carefully implementing policies to protect the children

Mrs. Bird thanked Ms. Ziegler for sharing her story and asked about protests and bullying regarding transgender students and Dr. Gruccio responded and also spoke about equality and a thorough discussion ensued between Mrs. Bird and Mrs. Szilagyi

Mrs. Gilbert-Floyd spoke about the Transgender Policy and implementations of policies

Information: 13.3 From Administration

None

### **14. ADJOURNMENT**

Action: 14.1 Adjourn Meeting

**Motion by Michael Price, second by Marita Sullivan to adjourn the meeting at 8:42 PM**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Respectfully Submitted.

Chandra D. Anaya, CPA  
Registered School Business Administrator/Board Secretary