

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**August 21, 2018**

**REGULAR MEETING**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to order

**Meeting called to order at 6:00 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Lou DellaBarca, Tamika Gilbert-Floyd, Jack Haines

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - AUGUST 21, 2018**

Action: 2.1 Recess to Executive Session at 6:11 PM

Discussion: 2.3 HIB Case Review

Discussion: 2.4 Attorney's Report

Action: 2.5 Reconvene Open Public Meeting at 7:01 PM

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:06 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

**Members present**

Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney, Mrs. Jamie Shoemaker/Assistant to the Business Administrator

Procedural: 3.4 Flag Salute

**4. MINUTES**

Action: Approve Minutes

1. July 17, 2018 - Executive Session
2. July 17, 2018 - Work Session
3. July 24, 2018 - Executive Session
4. July 24, 2018 - Regular Meeting

**Motion by Marita Sullivan, second by Amy Summer**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett (abstains on Minutes item 1.3 and 1.4), Pete Castellano

Abstain: Amber Umphlett on Minutes Item 1.3 and 1.4

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**5. SUPERINTENDENT'S REPORT**

Presentations: 5.1 #EHTPride Superintendent's Monthly Report and Video

Presentations: 5.2 2017-2018 HIB End of Year Report

**6. STUDENT REPRESENTATIVE'S REPORT**

Reports: None.

**7. PUBLIC COMMENT FOR AGENDA ITEMS ONLY**

Information: 7.1 Guidelines for Public Comments at the Board of Education Meeting

Lee Jones-Senior at EHT HS, Drumline Captain-thanked the Board for their support

Sean Duffy-Senior at EHT HS, Band President-thanked the Board

Joe Sutton-Junior at EHT HS, Drum Major-invited Board to preview show

Christine Castellano- Captain of Front Ensemble-thanked the Board for equipment/instructors and invited them to the Pride Festival

Barbara Maples-26 Sturbridge Court-asked about the revision to Policy 3283

Mrs. Elco and Mr. Santilli addressed Barbara Maples' inquiry

Kristy Bird-608 Central Avenue-requests information regarding the class rank policy change and HIB results comparisons with other districts

Mr. Castellano and Dr. Gruccio address Kristy Bird's question regarding class rank

Craig Mulhern-sophomore at EHT HS-discussed elimination of class rank

Kristy Bird-608 Central Avenue-seeks data for class rank decision

Mr. Santilli will follow up with data

**8. FINANCE/OPERATIONS**

Action: 8.1 Approve Transfers for Ratification 2017/2018

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Finance Item 8.1**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Tamika Gilbert-Floyd, Lou DellaBarca

Action: 8.2 Transfers for Ratification 2018/2019

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Finance Item 8.2**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

Action: 8.3 Bills for Payment

Action: 8.4 Purchases (per Board Policy #6421)

Action: 8.5 Travel and Related Expense Reimbursement

Action: 8.6 Accept Gifts, Grants and Donations (per Board Policy #7230)

Action: 8.7 Monmouth-Ocean Educational Services (MOESC) Commission Instructional Services Agreement

Action: 8.8 Atlantic County Vocational School Board of Education Tuition Agreement

Action: 8.9 DCP&P Tuition Contracts 18 19

Action: 8.10 Out of District Tuition Contracts for Egg Harbor Township Students Placed by DCP&P Services

Action: 8.11 Approve Out of District Received Tuition for 2018/2019 - Special Education  
Action: 8.12 Greater Egg Harbor Regional High School District Transportation Jointure 2018/2019 ESY  
Action: 8.13 2018/2019 Professional Consultants  
Action: 8.14 Out of District Tuition Placements and Personal 1:1 Aides 2018/2019 School Year - Special Education  
Action: 8.15 Approve Chapter 226 Nonpublic Nursing Services Agreement for 2018/2019 - Nurse Carrie R. Jorgenson  
Action: 8.16 Jewish Family Services for the 18-19 School Year

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Finance Items 8.3-8.16**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**9. CURRICULUM**

Action: 9.1 Field Trips In State  
Action: 9.2 Foreign Exchange Student for the 2018-2019 School Year  
Action: 9.3 2019 High School Varsity Baseball Tournament

**Motion by Amber Umphlett, second by Marita Sullivan to Approve Items 9.1-9.3**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**10. PERSONNEL**

Action: 10.1 Elimination/ Creation of Position(s)  
Action: 10.2 Resignation(s)/ Retirement(s)  
Action: 10.3 Termination(s)  
Action: 10.4 Transfer(s)  
Action: 10.5 Appointment(s)  
Action: 10.6 Leave(s) of Absence  
Action: 10.7 Adjustment(s)  
Action: 10.8 Job Description(s)

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Personnel Items 10.1-10.8 except 10.5B 13 #3 and #7**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Ray Ellis (except Item 10.1B1a), Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

No: Ray Ellis on Item 10.1B1a

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**11. POLICY**

Action: 11.1 Policy 2431 - Athletic Competition (M), Revised, Single Reading  
Action: 11.2 Regulation 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intermural Team or Squad (M), Revised, Single Reading  
Action: 11.3 Policy 1613 - Disclosure and Review of Applicants Employment History (M), NEW, First of Two Readings  
Action: 11.4 Policy 5844 - School Colors and Emblem, Revised, Single Reading  
Action: 11.5 Policy 5512 - Harassment, Intimidation, and Bullying, Revised, Single Reading  
Action: 11.6 Policy 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M), Revised, Single Reading  
Action: 11.7 Policy 8561 - Procurement Procedures for School Nutrition Programs (M), Replacement, First of Two Readings  
Action: 11.8 Policy 6480.1 - School Nutrition Programs Procurement Procedures, ABOLISH, Single Reading  
Action: 11.9 Policy 6480.2 School Nutrition Programs- Code of Conduct for Procurement, ABOLISH, Single Reading  
Action: 11.10 Policy 5430 - Class Rank, Revised, First of Two Readings  
Action: 11.11 Policy 3283 - Electronic Communication by School Staff, Revised, Single Reading

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Policy Items 11.1-11.11**

Discussion: Mrs. Umphlett will support Policy Item 11.10 provided administration establishes a process to implement this policy. Mr. Castellano supports Policy Item 11.10 provided the Curriculum Committee meets and supports the policy.

Yes: Terre Alabarda, Ray Ellis, Marita Sullivan (except 11.10), Amy Summer, Amber Umphlett (with administration establishing a process)

Not Present at Vote: Pete Castellano

No: Marita Sullivan Item 11.10

Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**12. NEW BUSINESS**

Action: 12.1 17-18 HIB Self-Assessment  
Action: 12.2 17-18 Board of Education Goals Completed  
Action: 12.3 17-18 SSDS Annual Report

Action: 12.4 18-19 Board of Education Goals  
Action: 12.5 18-19 Mission Statement and District Goals  
Action: 12.6 18-21 District Strategic Plan  
Action: 12.7 18-19 District Mentoring Plan  
Action: 12.8 18-19 District Professional Development Plan  
Action: 12.9 18-19 Crisis Management Plan  
Action: 12.10 Permit the Superintendent to Hire Staff

**Motion by Marita Sullivan, second by Amy Summer to Approve New Business Items 12.1-12.10**

Final Resolution: Motion Passes  
Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano  
Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**13. OLD BUSINESS**

Action: 13.1 Affirm HIB determination report(s) from July 24, 2018 as discussed in Executive Session A09-1718

**Motion by Marita Sullivan, second by Amber Umphlett to Approve Old Business Item 13.1**

Final Resolution: Motion Passes  
Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano  
Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

**14. COMMUNICATIONS**

Information: 14.1 Board Calendar

Information: 14.2 NJSBA Upcoming Events

Information: 14.3 Updated Student Enrollment with Class Size as of 08/21/2018

**15. COMMENTS**

Information: 15.1 Guidelines for Public Comments at the Board of Education Meeting

Carl Mason-3057 Fernwood Avenue-requested the total cost for the room that needed to be redone at Alder

Debbie Rockelman-189 Alder Avenue-thanked the Board for approving the exchange student and stated her concern with removing class rank

Stacey Mulhern-211 Dogwood-requested a copy of the new policy on class rank and GPA

Colleen Park-410 Pine Avenue-spoke about Parent's Club processes

Information: 15.2 From the Board Members

Mrs. Umphlett stated that there were no recommendations for the policy on class rank given by the Curriculum Committee and discussed Parent's Club by-laws for each school

Mr. Ellis stated his opinion on class rank and thanked Boardwalk Honda for doing a back to school event and giving out school supplies

Mr. Ellis welcomed everyone back and gave thanks to the grounds and facilities staff for all their hard work

Mr. Castellano thanked everyone and stated that we will continue to move in a positive direction

**16. ADJOURNMENT**

Action: Motion to Adjourn

**Motion by Amber Umphlett, second by Amy Summer to adjourn the meeting.**

Final Resolution: Motion Passes  
Yes: Terre Alabarda, Ray Ellis, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano  
Absent: Lou DellaBarca, Jack Haines, Tamika Gilbert-Floyd

Meeting adjourned at 8:36 PM

Respectfully Submitted,

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary