

Bylaws

Egg Harbor Township Board of Education

0155 BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

The President shall seek Board member requests for committees and consider such requests prior to the appointment of Board members. The Board members will serve a one-year term on the standing committees or any other committee created by the Board President.

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

Committees shall consist of no more than four Board members, one of whom may be the President. The President or the fourth Board member who is visiting the Committee, may participate in the discussion of any matter before the Committee, but shall not participate in the final vote.

A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his or her appointment to another committee.

The Board reserves the right to meet and work as a Committee of the Whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings, unless so advertised.

A chairperson shall be appointed by the President.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee.

The committee chairperson and members shall be appointed by the Board President as soon after the organizational meeting as practicable to serve.

Standing Committees

The president shall appoint the standing committees:

1. Committee on Curriculum and Instruction/Education
2. Committee on Finance and Operations
3. Committee on Policy
4. Committee on Personnel as a whole

General Duties of Committees

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee. The President, Superintendent, Board Secretary, and all other members of the Board shall be advised of all calendared committee meetings. Committee meetings shall not be open to the public, except that the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee. Conflicted Board members must be excused from any portion of the meeting that discusses information that the conflicted Board member is not privy to.

The Board President and/or Superintendent will refer items deemed appropriate to the various committees.

Duties of Standing Committees

1. Committee on Curriculum and Instruction

The Committee on Curriculum and Instruction shall concern itself with reviewing policies and educational programs of the district, athletics, activities and technology and make recommendations to the Board of Education. Specifically, the committee shall review matters related to existing or new curriculum and educational programs, review standardized test and evaluation results of the District. Annual review of course materials to include textbooks and/or resources. Textbooks and/or resources shall be selected by the recorded roll call majority vote of the full membership of the board. They inform and direct the Board's annual approval of learning goals in support of the District's educational mission.

2. Committee on Finance and Operations

The Committee on Finance and Operations shall concern itself with reviewing and monitoring issues related to the school district budget. This Committee shall recommend adjustments and modifications to the Board as necessary in the areas of finance, facilities, transportation, food services and capital projects. They will recommend cost effective and efficient projects and initiatives for full school board consideration.

3. Committee on Policy

The Committee on Policy shall concern itself with overseeing the annual review and update of the Board policy manual, the Superintendent or his/her designee shall refer policies requiring change to the policy committee. Development of clear, workable, legal policies that reflect mature consideration of the will and needs of the community. This Committee shall review district policies and recommend changes to the Board regarding current policies, addition of new policies and deletion of outdated policies based on changes in law.

4. Personnel is a Committee of the Whole

The Committee on Personnel meets as a committee of the whole. This Committee shall discuss the recommendations from the Superintendent regarding appointments, transfers, leaves of absence, discipline and separation. They shall discuss items that are precluded from being discussed in a public form.

Revised: 10/14/2003, 12/14/2004, 02/18/2020, 03/29/2022, 02/28/2023, 12/19/2023, 02/20/2024