

Bylaws

Egg Harbor Township Board of Education

0173

DUTIES OF PUBLIC SCHOOL ACCOUNTANT

The Board of Education public school accountant shall:

1. Conduct the investigation, accounting, and checking of accounts, bills, revenues, and other financial records and documents essential to the completion of a public statement of the financial status of the Board for the school year as required by State Department rules of audit, N.J.S.A. 18A:23-2;
2. File a report of the annual audit and recommendations with the Board and two copies with the Commissioner, N.J.S.A. 18A:23-3;
3. Make a public report to the Board concerning the audit;
4. Recommend in writing such measures as the public school accountant deems advisable to improve the financial operations of the Board and the business office;
5. Be accessible for consultation with the School Business Administrator/Board Secretary and the Board President concerning fiscal matters.

N.J.S.A. 18A:23-8 et seq.

Adopted: 10/22/2002