

Policy

Egg Harbor Township Board of Education

4433 VACATIONS

With prior approval by the immediate supervisor, all employees who are entitled to a vacation must take their time during the applicable year.

Under normal circumstances, no employee may carry over vacation time to the succeeding applicable year.

In the event of an emergency, the Superintendent may approve the carrying over of unused vacation time to the next applicable year only.

No financial reimbursement will be granted for unused vacation time to any employee.

Adopted: 10/22/2002