

Policy

Egg Harbor Township Board of Education

5111.1

EXCHANGE STUDENT PROGRAMS

The Board of Education recognizes that exchange students represent a valuable addition to the student body. The Superintendent is authorized to arrange participation in student exchange programs recognized by the N.J.I.S.A.A. within the following guidelines:

- Within a given school year, a maximum of eight exchange students shall be accepted unless otherwise approved by the Board.
- No more than four exchange student shall be accepted from any one sponsoring organization.
- Due to scheduling, and/all exchange students should be accepted prior to July 31 of the upcoming year.
- Transfer students may be accepted after the start of the academic year provided the number of students is below the maximum total of eight.
- Host family and the agency representative will meet with the designated Egg Harbor Township High School (EHTHS) administrator and review Egg Harbor Township Exchange Program Policy prior to June 30. Signatures will then be placed on the Policy indicating policy guidelines are accepted and understood.
- A copy of this signed agreement will be forwarded to the Exchange Student's parents and student by the agency representative, to review the EHTHS Policy.
- Representative of exchange program agency will confirm first hand, prior to enrollment, that the exchange student has an adequate English language proficiency that will allow him/her to function successfully at EHTHS.
- All home school's academic records (transcripts will be translated to English and provided by the home school principal to EHTHS
- The transcript or a letter from the home school principal will indicate the number of years required in the home country for the completion of secondary school. The Principal will also indicate the home school level for the upcoming academic year.
- Regular monthly contact and reports shall be maintained and proved by the local representative to the host family, exchange student's family and the guidance counselor of exchange student at EHTHS.
- Host family will be a resident of the Egg Harbor Township High School District.

Host families, exchange program representatives and student signatures on this policy statement are the confirmation, understanding, and agreement with all of the above. Furthermore, all parties clearly understand that exchange students do not receive a high school diploma, nor participate in the EHTHS graduation exercises as part of the EHTHS exchange program experience.

A Certificate of Attendance will be awarded at the successful conclusion of the student's visit, and an official transcript will be forwarded to the student's home school principal.

The EHTHS Board concurs with the Council Standards for International Educational Travel (CSIET) and recognizes the following aims and objectives are components for a successful exchange program experience:

- Travel and sightseeing
- Language study and experience
- Cultural contact
- Study in a special field or area
- Home stay experience

Furthermore, these aims and objectives are consistent with the exchange student's and his/her family's reasons for participation in the EHTHS Exchange Program.

Exchange Student's Name: _____

Exchange Program Agency: _____

Host Family's Name: _____

Phone Number: _____

Agency Representative: _____

Phone Number: _____

Exchange Student's Signature: _____

Adopted: October 22, 2002

Revised: June 30, 2003, November 22, 2005