

# Policy

## Egg Harbor Township Board of Education

### **6000 Finance** **6830 AUDIT** **M**

The Board of Education will prepare and publish a Comprehensive Annual Financial report (CAFR) in accordance with the requirements of NJSA 18A:23-1 through 18A:23-7 and NJAC 6A:23A-16.2(i).

The Board of Education shall annually cause an audit to be made of the district's accounts and financial transactions. The audit will be conducted in accordance with law by the public school accountant appointed by the Board. The Board will engage only a licensed public school accountant to conduct the audit in accordance with NJSA 18A:23-1 et seq. who has an external peer/quality report performed in accordance with the requirements of NJAC 6A:23 A-16.2(i).

The audit shall include test measures to assure that documentation prepared for income tax purposes complies fully with the requirements of Federal and State laws and regulations, regarding the compensation which is required to be reported and the requirements of NJAC 6A:23A-4.2 and 6A:23A-4.3.

The Board Secretary will receive the audit report and recommendations of the public school accountant and prepare a summary prior to the holding of the Board meeting where the board will take action on the report. Copies of the synopsis or summary will be available for distribution to interested parties at the meeting.

Within thirty days of the receipt of the audit report, the Board will, at a regularly scheduled public meeting, cause the recommendations of the public school accountant to be read and discussed, and the discussion duly noted in the minutes of the Board meeting.

The Board will implement the audit recommendations and report such implementation to the Commissioner.

In the event the district has repeat audit findings in the Auditor's Management Report submitted with the CAFR in any year shall, within thirty days of the CAFR submission, submit to the Executive County Superintendent or State fiscal monitor, as applicable, a specific corrective action plan for addressing the repeat audit findings in accordance with the provisions of N.J.A.C. 6A:23A-4.4.

The Board directs the Superintendent and other appropriate district officers and employees to cooperate fully with the public school accountant and to keep faithfully such records and reports as will assist in the audit process.

N.J.S.A. 18A:23-1. , 18A:23-2; 18A:23-2.1; 18A:23-3; 18A:23-4; 18A:23-5; 18A:23-8  
NJAC 6A:23A-4.2; 6A23A-4.3

Adopted: 10/22/2002

Revised: 12/22/2009, 9/28/2010